

Registration begins Monday, Aug. 26, 2002

Registration is Easy!

Registration Information

Programs are filled on a first-come, first-served basis. A receipt represents a completed registration. The county charges \$25 for returned checks.

Refunds

Refunds are made when classes are full or canceled. If a change in day, time or location prohibits you from attending, we will be happy to refund your fee. Simply mail your written request at least one week prior to the start of the program.

We guarantee your satisfaction!

If after taking a class, you were dissatisfied with it, you may either transfer to another class or request a refund. Just notify us in writing within one week of the end of the program.

How To Register



By Mail: Complete form below and attach payment or credit card information. No cash, please.



In Person: The Parks and Recreation Administration Building is open 8:30 a.m. – 5 p.m., weekdays, and is located in the Chesterfield Government Center at 6801 Wagners Way.



Drop In: Drop registration form with payment (no cash) in the mail slot at the Parks and Recreation Administration Building.



By Phone: Call (804)748-1623. Have credit card information ready.



By Fax: Fax form with credit card information to (804)751-4131.



CHESTERFIELD COUNTY PARKS AND RECREATION DEPARTMENT

Adult Name _____

Address _____

City _____ State _____ Zip _____

Phone (home) _____ (business) _____ E-mail Address _____

| Participant Name | DOB Mo/Dy/Yr | Sex | Program Name | Program Number | Program Location | Start Date | Start Time | Fee |
|------------------|-----------------|-----|-----------------|-------------------|---------------------|---------------|---------------|-----|
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CREDIT CARD
INFORMATION

HOLDER'S NAME _____ CHECK ONE: VISA ☐ MASTERCARD ☐

EXP. DATE _____ CARD NUMBER _____

SIGNATURE _____

Make checks payable to:
Chesterfield County Treasurer

Mail registration form and payment to:
Parks and Recreation Department, P.O. Box 40,
Chesterfield, VA 23832

Phone Numbers
(804) 748-1623
(804) 748-1127 TDD
(804) 751-4131 FAX



Any special accommodations needed? ☐ Yes _____

Please specify how you obtained this program guide:

store ☐ mail ☐ library ☐ other ☐ _____

REGISTRATION FORM